WORKING REMOTELY

Steps to Finding a Remote Job or Internship

MEET WITH A CAREER ADVISOR OR CAREER LIAISON

Talk with a Career Advisor or Career Liaison about your career plan to work remotely. Advisors and Liaisons can assist you with:

- Resume and Cover Letter Development
- Interview Preparation
- Job search strategies

Find more information here.

SEARCH THE CAREER CENTER'S JOB POSTING SITE

Explore remote job opportunities on one of the largest existing networks of career services and recruiting professionals.

- Type "remote" in the keyword search to view remote full-time jobs, part-time jobs, and internships
- Schedule a virtual mock interview to hone your skills
- View virtual Career Center events
- Identify upcoming virtual employer information sessions
- Complete your profile so employers can find you
- Upload your resume

CAREER DOCS

Receive a detailed review of documents with audio and visual feedback using Career Docs.

- Resumes
- Curriculum Vitae
- Cover Letters
- Personal Statement

ATTEND VIRTUAL CAREER FAIRS

Connect to remote employers at a virtual career fair.

- Meet employers from a variety of industries hiring remote workers
- Explore remote career opportunities in a variety of industries
- Attend a virtual Career Center workshop to prepare

Find upcoming events here

BUILD CONNECTIONS:

PROFESSIONOLE MENTORS, LINKEDIN, & FOLIO

Network online to build connections to remote opportunities.

- **ProfessioNole Mentors**: This FSU program helps you connect to FSU alumni and friends of FSU by career field and interest areas. And the best part—mentors signed up to help you so you can feel comfortable reaching out.
- **LinkedIn**: Connect with professionals in every field. This website allows you to search for specific organizations, job titles, or filter for FSU alumni. Examining profiles can help you learn about career paths, and may help you determine what you should do next.
- **Folio**: is a platform and network where you can display and highlight your achievements to potential employers, FSU peers, and other Folio users, and to connect with FSU students, faculty, staff, and alumni.

SEARCH REMOTE JOB & INTERNSHIP POSTINGS

Explore websites tailored to connecting job and internship seekers with remote opportunities

- Access a Career Center database of websites to utilize for your search
- NoleNetwork (use "remote" in the keyword search)
- Hubstaff Talent
- Internships.com powered by Chegg (use "remote" in the keyword search)
- WayUp: Jobs & Internships for College Students (Check "remote only" to view remote part-time, internships and full-time opportunities)
- Glassdoor (Use the WFH filter)
- We Work Remotely
- VirtualVocations
- Remote.co
- LinkedIn (search "remote" in the location field)

VIRTUAL MOCK INTERVIEWS & BIG INTERVIEW

biginterview

Prepare for interviews by signing up for a virtual Mock Interview (limited availability) or at your convenience with Big Interview

- Learn how to answer tough questions confidently
- Practice behavioral/competency-based interview questions or industry-specific questions
- Send your practice interviews to mentors for feedback and advice

EARN BADGES & CERTIFICATES

Consider obtaining certifications or training to make you more competitive for remote jobs.

- **FSU ProfessioNole Pathways:** Take advantage of FSU opportunities that enable you to develop skills and earn badges to display in your Folio
- **FSU Certificate Programs:** Enroll in certificate programs to enhance professional experience
- **LinkedIn Learning:** Find hundreds of courses free to FSU students
- **Coursera:** Take free online courses from universities around the world
- **Open Culture:** Access hundreds of free courses from top universities collected here

*When searching for a remote job or internship, follow the same steps as searching for a job in person or for a brick-and-mortar location. Keywords and greater use of technology may be the most significant differences.

FLORIDA STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS

THE CAREER CENTER