# **CAREER TRANSITION**

Steps for navigating career transition and creating action plans for career change

## REVALUATE YOUR SELF-KNOWLEDGE

# Use Career Center resources to explore and confirm your values, interests, and skills:

- <u>Transferable Skills Checklist</u>
- FOCUS 2 or Sigi3

#### FIND RELIABLE CAREER INFORMATION

Find reliable, valid career information to help you evaluate potential occupations using these websites:

- <u>O\*NET Online</u>
- Bureau of Labor Statistic's Occupational Outlook Handbook
- <u>CareerShift</u>

## BUILD YOUR NETWORK RESOURCES

Search for professional connections using networking websites. Use professional associations, affinity groups, <u>ProfessioNole Mentors</u>, and <u>LinkedIn</u> to:

- Proactively reach out to contacts
- Develop mentorships
- Search for FSU Alumni to join your network
- · Learn about career paths and opportunities

# ATTEND CAREER FAIRS

Chart your path to success at a career fair. Learn about upcoming events <u>here</u>:

- Attend career fairs for local and national opportunities
- Explore career opportunities in a variety of industries
- Network with employers and practice your elevator pitch

## **CONNECT TO EMPLOYERS & OPPORTUNITIES**

Learn about opportunities and events for FSU students and alumni by using NoleNetwork:

- View full-time jobs, part-time jobs, and internships
- Schedule a mock interview to hone your skills
- Access Career Center events and view participating employer
- Upload your résumé and complete your profile so employers can find you

Consider getting certifications, training, or further your education to aid you in your career transition. Use the following resources to learn more about your options:

- FSU ProfessioNole Pathways
  - <u>FSU Certificate Programs</u>
  - FSU Graduate Degrees
  - LinkedIn Learning
- <u>Coursera</u>
- Open Culture

### EARN BADGES, **CERTIFICATES &** DEGREES

## **EXPLORE JOB** POSTINGS

Search for opportunities according to your personal career goals. There are several websites that compile job postings for you:

General: Indeed, LinkedIn, Glassdoor Non-Profit: Idealist, Florida Nonprofits Government: USA Jobs, MyFlorida Jobs

Find more posting sites here. Click "Opportunities"

#### **MORE ACTION STEPS**

- Meet with a Career Liaison or Career Advisor
- Visit https://www.career.fsu.edu/resources
- Search our online catalog, Career Key, for keywords: majors, great jobs

