

### TOOLS FOR SUCCESS

## PROFESSIONOLE MENTORS

Connect with professionals throughout the country and the world to learn about careers and opportunities.

#### **INTERNSHIPS**

Gain experience related to career goals and apply what you learn in class.

#### **CAREER ADVISING**

Develop a plan to reach your career goals by meeting with a Career Advisor or your Career Liaison.

## CAREER-RELATED WORKSHOPS

Attend employability skills workshops about résumé writing, interviewing, etc.

#### SDS 3340: INTRO TO CAREER DEVELOPMENT

Learn and develop the necessary skills to successfully choose a major, decide on an occupation, learn to write a résumé, interview effectively, and develop a job search strategy.

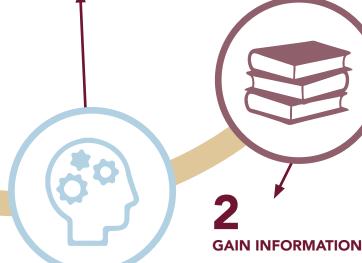
## PROFESSIONOLE CLOTHING CLOSET

Access free professional attire for career fairs, interviews, and the workplace.

# 1

#### **PLAN YOUR CAREER**

- Visit The Career Center for drop-in career advising and to find resources on various majors/occupations.
- Identify personal values, interests, and skills.
- Visit faculty and departments for information on majors.
- Find resources for different majors including career data, salary information, student and professional organizations, co-curricular activities, and more through Match Major: Your Career Blueprint.
- Get connected with The Career Center's social media pages to stay up-to-date on services, workshops, events, and more.
- Start your online Career Portfolio.
- Review a Career Center module, such as Making a Career Decision.
- Complete ProfessioNole Pathways, develop skills, and earn badges.
- Log on to NoleNetwork and activate your profile.
- Complete the Build Your Foundation module through Canvas.



Select a major using Career

academic program guide.

Meet with your academic

your major.

Center resources and the FSU

advisor to review your plan to

complete liberal studies and

prerequisite requirements for

Enroll in ProfessioNole Ready

to learn skills and earn badges.

Access the digital road map with links to our events, programs, and services:



## 3

#### **IDENTIFY OCCUPATIONS**

- Explore hundreds of information resources in The Career Center library to help you research majors or related occupations.
- Access online resources such as MyFloridaFuture to gain more information about occupations that interest you.
- Connect with professionals in your area of interest and expand your network by activating your student mentee profile on ProfessioNole Mentors.
- Conduct an informational interview to learn more about professions.
- Attend Career Center workshops to begin learning about career opportunities and industries.



٦	Enroll in SDS 3340:
_	Introduction to Career
	Development.

Explore your career options by attending a
Career Panel.

Enhance employability skills through Candid Career's expert-guided videos.

5

#### PREPARE FOR THE NEXT STEP

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Speak with a Career Advisor or Career Liaison to plan your job or graduate school search and application process.  Revise your résumé and cover letter, and have it critiqued by a Career Advisor or your Career Liaison.  Update your NoleNetwork profile to connect with employers, and search jobs and internships.  Connect with professional organizations related to your career field.  Attend Career Center employer panels and workshops on résumé writing, career fair preparation, job search skills, and more.	Sign up for a mock interview via NoleNetwork to practice interviewing.  Attend Grad School Boot Camp and the Law, Graduate and Professional School Fair.  Update your LinkedIn profile.  FIND OPPORTUNITIES  Visit The Career Center library to investigate and research potential employers.  Attend various career fairs to identify employment opportunities and network with employers.	
	View and apply to job listings and create search agents in NoleNetwork.  Participate in employer information sessions and	
GET EXPERIENCE	networking events.	
—	Engage in on-campus interviewing.	
Use The Career Center's services and attend to Part-Time Job Fair to find part-time jobs.	the  Refer employers to your  Career Portfolio or LinkedIn	
Update your Career Portfolio to connect your experiences with skills employers want.		
Identify and join student organizations related to your career goals.		
Participate in a job shadowing opportunity th	rough FSUshadow.	
Research volunteer opportunities related to y	our career field.	
Explore internship or cooperative education e	experiences related to your major or career field.	
Get your experience recognized through the	Experience Recognition Program (ERP).	
Join the Garnet & Gold Scholar Society.		
Gain work experience under the mentorship of	of FSU faculty or staff through InternFSU.	
Meet with your Career Liaison for help with jo	ob/internship searches and for guidance along	

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#### **NOLENETWORK**

Register with this online resource to connect with employers, view Career Center events, access job and internship listings, and more.

## PROFESSIONOLE READY

Develop careerready skills and earn badges to share your dedication to career development.

## CAREER PORTFOLIO

Prepare for the future through planning, reflection, skill development, and portfolio documentation.

#### **MOCK INTERVIEWS**

Prepare for real-life interviews by learning important skills.

### ON-CAMPUS INTERVIEWING

Interview for internships, co-ops, and full-time and part-time positions with various employers.

## GARNET & GOLD SCHOLAR SOCIETY

Participate in this program, which recognizes students who excel within and beyond the classroom in the areas of Leadership, Internship, Service, International, and Research.

# QUICK GUIDE TO SUCCESS

Visit The Career Center to explore majors and careers

**Enroll** in SDS 3340: Introduction to Career Development

Connect with The Career Center on social media

Join the Garnet & Gold Scholar Society

Check Out NoleNetwork and ProfessioNole Mentors

Attend career fairs, workshops, and networking events

Revise your résumé and cover letter

Intern to gain experience

**Interview** for employment or graduate programs

Graduate to a successful future

## **FSU CAREER CENTER**

#### **Our Mission**

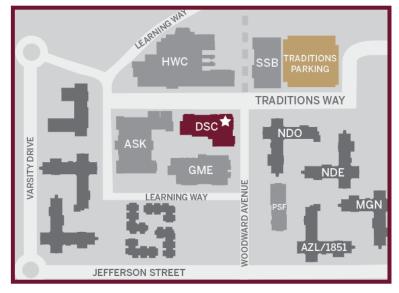
- Provide comprehensive career services
- Train career service practitioners
- Conduct life/career development research
- Disseminate information about life/ career services and issues to the University community, the nation, and the world
- Collaborate effectively with students and other University constituents

#### **Our Location**

The Career Center is located in the Dunlap Success Center across from Dorman and Deviney Halls, next to the Health and Wellness Center.

#### **Our Hours**

The Career Center is open for drop-in advising Monday through Friday from 9 a.m. to 4:30 p.m.



#### The Dunlap Success Center

100 South Woodward Avenue Tallahassee, Florida 32306-4162



THE CAREER CENTER